



# Intuition™

Document Management Simplified

## A World-Class Solution That Won't Break the Bank

Intuition™ is a comprehensive, easy-to-use document management solution that helps you locate any document in seconds, without leaving your desk. With Intuition, you'll spend far less time searching for information—and far more time acting on it.

**Laserfiche®**

# How Does Intuition Benefit My Business?

Over the past two decades, Laserfiche® has helped thousands of organizations transform their bulky paper archives into a powerful digital resource. With Intuition, we've created a feature-rich, competitively-priced document management solution designed specifically for investment advisors.

Intuition enables you to store scanned documents and electronic files in a single, secure repository. Advanced optical character recognition and text

extraction functionality automatically index your files, helping you locate information in seconds. Because client records are now at your fingertips, you can provide an immediate response to client inquiries, easily prepare for audits and reclaim the space currently used to store paper.

Easy to install and even easier to use, Intuition is an excellent investment that helps you increase productivity and gain a competitive edge.

***“If you're looking for an exceptionally intuitive yet robust document imaging system, then Intuition is for you.”***

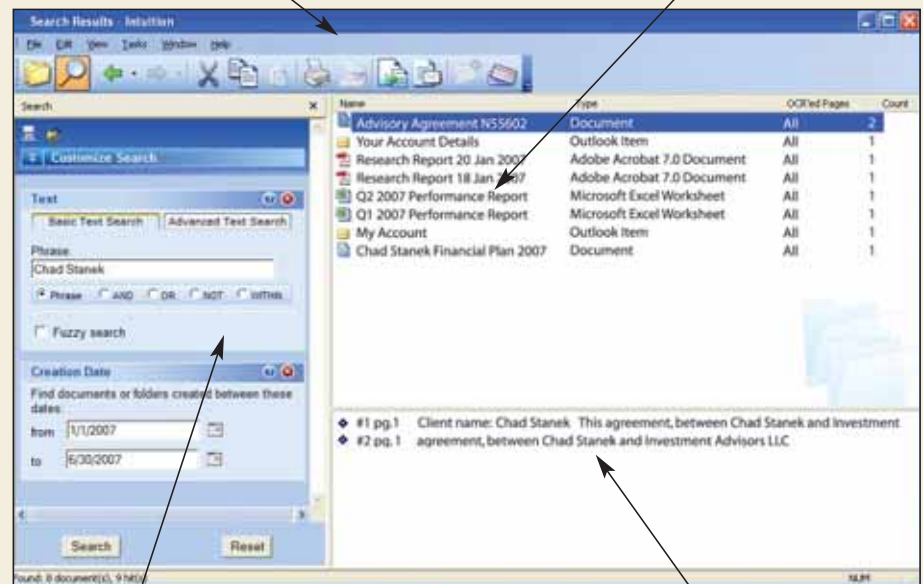
David J. Drucker,  
Virtual Office News

***“At our last NASD audit, we provided auditors with 80,000 pages of documents—six months' worth of correspondence—on one CD. It took about an hour to gather the 80,000 pages and create the CD. Before it meant weeks and weeks of staff time.”***

Dean Rager, CIO,  
Geneos Wealth Management

***An intuitive interface gets you up to speed quickly.***

***Intuition manages all your files, from scanned documents to spreadsheets to archived e-mail messages.***



***Comprehensive search options enable you to locate documents in seconds.***

***Intuition makes it easier than ever to pinpoint the information you need.***

## How Does Intuition Make Me More Efficient?

Intuition features a rich scanning interface that works with most scanners right out of the box, converting your paper documents into easy-to-share digital files. Our powerful image clean-up technology helps you get a clean scan every time.

You can drag-and-drop electronic files, such as Microsoft® Word® documents and Outlook® e-mail messages, right into the interface for storage in your Intuition repository. You can also send most Office® files directly to the repository, without leaving the program you're working in.

Of course, you need to find your files once they're stored in the system. Intuition automatically performs optical character recognition on any document you scan. It can also index your digital files, such as Word documents and PDFs. Locating a document is as easy as typing a word or phrase. Full-text searches with fuzzy logic enable you to find documents even when you don't know a keyword's spelling or exact form.

Intuition also enables you to categorize your documents any way you choose. You can classify your documents according to the client's name or account number, the date of service or any other piece of identifiable information. You can also create templates for each of your file types and record the metadata you find most useful for search purposes.

## How Does Intuition Help Me Manage My Documents?

Intuition's document viewer enables you to customize your view of scanned documents in a number of ways:

- Annotate documents by highlighting information, adding sticky notes or using custom stamps, without altering the original image.
- Redact sensitive information before you print the document.
- Zoom in on a specific area of a document, and print only this zoomed area.
- Manage, move and reorder pages within documents.
- Access images, text and templates from a single interface.

## How Does Intuition Help Me Save Time and Money?

Modern property costs mean that every square foot of your office space is valuable. Reclaim some of that space by scanning paper documents into Intuition. Save time and provide better customer service by locating documents instantly, without leaving your desk.

Intuition also helps you cut overhead costs. Eliminate the need to photocopy, file and retrieve large numbers of paper files. Save the money you currently spend printing, copying and mailing documents by e-mailing them right from Intuition.

How much time do you currently spend preparing for audits? With Intuition, locating relevant documents and transferring them to CD is a breeze—leaving you with more time to devote to your clients.

## Curious About Upgrading?

We've built Intuition to store millions of document pages, without slowing down. Even after you've built a substantial archive of scanned documents, searches only take seconds. And because Intuition is built by Laserfiche, you can easily move to a larger, networked system whenever you're ready to take the next step in document management.

### Laserfiche Document Management Platform

Organize, protect and retrieve information.

**Laserfiche United™ and Laserfiche Team™**  
**Laserfiche Records Management Edition™**  
**Laserfiche Web Access™**

### Document and Information Capture

Bring paper and electronic documents into your digital system.

**Laserfiche Quick Fields™**  
**Laserfiche Import Agent™**  
**Laserfiche Snapshot™**

### Document Distribution

Provide secure, efficient document access to users across the office and around the world.

**Laserfiche WebLink™**  
**Laserfiche Plus™**

### Business Process Management

Streamline document-centered processes and track activity for regulatory compliance.

**Laserfiche Workflow Suite™**  
**Laserfiche Agenda Manager™**  
**Laserfiche Audit Trail™**

### Integration and Customization

Integrate Laserfiche with third-party applications, customize system functionality and automate Laserfiche-related tasks.

**Laserfiche Integrator's Toolkit™**

### Software Assurance

Manage change and protect your investment.

**Laserfiche Software Assurance Plans (LSAP™)**

## Your Next Step

Ready to purchase Intuition? Please visit [www.intuitionpro.com/purchase](http://www.intuitionpro.com/purchase).

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## Laserfiche Solutions

Laserfiche creates simple and elegant document management solutions that help organizations run smarter. Since 1987, more than 23,000 organizations—including government offices, Fortune 1000 companies, financial services firms and non-profits—have used Laserfiche software to better manage their information. With Intuition, Laserfiche has created a comprehensive solution that helps investment advisors pinpoint the information they need, collaborate more effectively and complete daily tasks more efficiently.

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